

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
QUALITY IMPROVEMENT COUNCIL (QIC) Minutes**

Type of Meeting	Departmental Quality Improvement Council	Date	December 12, 2011
Place	550 S. Vermont Ave., 2nd Floor	Start Time:	9:00 a.m.
Chairperson	Martha Drinan, RN, MN, APRN District Chief, QI Division	End Time:	10:30 a.m.
Co-Chair Person	Carol Eisen, M.D.		
Recorder:	Maria Gonzalez		
Members Present	Alyssa Bray; Anahid Assatourian; Angela Kahn; Ann Lee; Carol Eisen; Cindy Ferguson; Don Gonzales; Doris Benosa; Emilia Ramos; Fang Xie; Greg Tchakmakjian; Jessica Wilkins; Julie Valdez; Kia Hayes; Kimberly Floyd; Kimber Salvaggio; Kimberly Spears; Kumar Menon; Lana Tseng; Leah Carroll; Linda Boyd; Lisa Harvey; Lisha Singleton; Lupe Ayala; Marc Borkeim; Maria Gonzalez; Margarita Villagrana; Marcy Pullard; Melody Taylor; Melissa Pace; Michelle Rittel; Misty Aronoff; Monika Johnson; Naga Kasarabada; Rashied Jibri; Sam Keo; Sandra Chang Prasinski; Sylvia Guerrero; Timothy Beyer; Vandana Joshi		
WebEx Participants	Melody Taylor		
Excused/Absent Members	Alex Medina; Bertrand Levesque; Kari Thompson; Leslie Shragar; Martha Drinan; Mary Ann O'Donnell; Michelle Chiappone; Nina Johnson		
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Call to Order & Introductions	The meeting was called to order at 9:00 a.m.	Introductions were made.	T. Beyer
Review of Minutes	The minutes were reviewed and approved.	Minutes were reviewed and approved with requested changes.	QIC Membership

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SA QIC Liaison Reports	SA1: In the last meeting members reviewed documents from the previous meeting.	Next meeting: February 7, 2012 Meisha Worthey will present on HWLA.	C. Ferguson
	SA2 Adult: Adult and Children meeting will be merge this month only.	Next meeting: November 17, 2011 Patient Rights Office will present on Notice of Action.	K. Salvaggio
	SA2 Children:		
	SA3: Dark last month.		G. Tchakmakjian
	SA4: Eydie Dominguez presented on HWLA.	Next meeting: November 15, 2011. Representatives from the Auditor / Controller's office will present.	A. Bray
	SA5: Mary Ann O' Donnell from Risk Management presented on the following: <ul style="list-style-type: none"> ➢ Clinical Incident Reporting and the newly revised form ➢ Preventing Clinical Incidents ➢ Managing At-Risk Clients ➢ Clinical Risk Management and Quality Improvement ➢ Referred to the Practice Communique and the Parameters on Gift Giving <p>The P&P 202.41 was distributed after the presentation (Mary Ann O'Donnell was no longer present); the P&P generated a lot of questions by providers; the questions were forwarded to the QI and QA Divisions, and the OMD.</p>	Next meeting: January 10, 2012.	M. Johnson
	SA6: Dark in October, November, and December.	Next meeting: January 26, 2012.	K. Spears

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SA QIC Liaison Reports Cont.	SA7: On November 8, 2011, Dr. Christopher Camilleri, presented on Wellness and Recovery, and how to incorporate QI/QA into Recovery.	Next meeting: December 13, 2011.	L. Ayala
	SA8: SA QIC members continue to work on a QI project. The project is consumer driven and consists of an information kiosk.	Next meeting: November 16, 2011.	M. Aronoff
Countywide Children's	Auditor Controller's Office presented. Paul McIver provided an update on AB3632.	Next meeting: February 9, 2012	L. Singleton
Cultural Competency Committee	Continue to work on reviewing the translated forms. The plan is to have the forms reviewed by consumers and committee members will have an opportunity to provide feedback on the quality of translation.	Next meeting: December 14, 2011, at 12:30 - 3:30 pm, At 695 S. Vermont Ave., 15 th Floor Large Conference Room	S. Chang Ptasinski
Clinical Issues OMD Report	Dr. Eisen provided an overview of a Clinical Peer Review process that has been initiated. A review is being conducted on patients that take 5 or more psychiatric medications.	Updates and results will be provided as they become available	C. Eisen
PRO	No report at this time.	Program Director to be hired in the near future.	R. Jibri
Test Calls	The Summary Report of Test Calls Study was distributed to all members for review and feedback. Page 39 from the 2011-2012 CA state protocol was distributed as well to note the requirement for monitoring access to after hours care as we plan for next year's test calls.	Members will review the Summary of Test Calls Study and provide feedback at the next meeting of the Departmental QIC in Dec.	T. Beyer
Provider Directories	2011 Provider Directories are now posted on the QI Share Point and the PSBQI website. For 2012 updates, SA QIC Chairs/Co-Chairs will be able to update information on an interactive website.	Dr. Joshi will provide more information as it becomes available.	V. Joshi

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ACCESS 911	Ms. Valdez, Ms. Boyd, and Ms. Tsang provided information on when to call ACCESS Center and 911. Information was well received. For emergencies involving immediate danger to self or others, calling 911 is appropriate. All other calls concerning mental health should go the ACCESS Center.	Below are the Locations & Phone Numbers for the Service Area Psychiatric Mobile Response Teams (PMRT): Service Area Phone # 1. 661 - 223-3838 2. 818 - 832-2410 3. 626 - 258-2004/2005 4. 213 - 351-2813 / 2815 5. 310 - 482-3260 6. 310 - 668-5150/5151 7. 562 - 467-0209 8. 310 - 534-1083	J. Valdez L. Boyd L. Tsang
Consumer Perception Survey	An announcement was made regarding the Consumer Perception Surveys (CPS.) LAC-DMH is currently in the process of negotiation with UCLA to conduct the CPS using the 7-item County Outcomes Survey. Members raised questions about the CiMH notice of 11-7-11 requesting data to be collected in December 2011. Plans are to proceed with collaborating w/ UCLA to collect the 7-item (Brief Survey) County Outcomes CPS as soon as possible.	Further information will be provided as it becomes available.	T. Beyer
QI Work Plan 2012	Due to lack of time today this item is deferred for the next meeting.		T. Beyer

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Handouts	<ul style="list-style-type: none"> ➤ Test Call Report ➤ Page 30 of the State Protocol FY 2011-2012 		
Announcement	CA QIC Conference Save The Date: March 21 – 23, 2012		
Next Meeting	December 12, 2011 9:00 a.m. – 10:30 a.m. 550 S. Vermont Ave. 2 nd Floor Conference Room Los Angeles, CA 90020		

Respectfully Submitted,

Timothy Beyer, Ph.D.